

MEMORANDUM OF UNDERSTANDING
BETWEEN
AMERICAN FEDERATION OF GOVERNMENT EMPLOYEES LOCAL 1709
AND
UNITED STATES DEPARTMENT OF THE AIR FORCE
DOVER AIR FORCE BASE, DELAWARE
CONCERNING MAJOR ACCIDENT RESPONSE EXERCISES (MARE)

The Parties hereby agree to the following:

1. The Employer will agree to provide the Union the annual schedule of projected Major Accident Response Exercises (MAREs).
2. The Employer agrees to remind supervisors and employees of upcoming MAREs. The reminder will include such things as:
 - Employees must inform supervisor of any medical concerns, appointments, etc.
 - Supervisors must inform Exercise Evaluation Team (EET) member(s) and/or appropriate person(s) of medical concerns, appointments, etc.
 - Employees should make sure they have their CAC at all times
 - Employees should bring something to eat to work as movement may be restricted
 - Scheduled lunch periods may be adjusted due to the exercise
 - Identification of Sector and location of Shelter In Place (SIP)
 - Smoke breaks should be coordinated with supervisors beforehand in case of restricted building access
 - Be aware of the FPCON/INFOCON and honor the posted signs
 - Location of meeting place(s) in case of building evacuation
 - Secure office, computers, desktops, privacy act paperwork, etc. quickly if we SIP or evacuate
3. Bargaining unit employees (BUEs) will be released at the end of their duty day (unless required to stay – regular overtime rules will apply) and/or to attend scheduled appointments.
4. As much as possible, lunch periods will be maintained as normal. If not, lunch periods will be adjusted as necessary in keeping with Article 25, Section 3, of the Labor Management Agreement.
5. The Employer will make necessary temporary accommodations for employees with medical concerns and/or handicaps.
6. Discrepancies can be addressed/identified to the EET member and will be resolved through the exercise evaluation process.

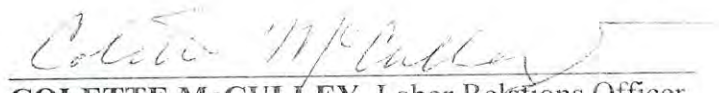
7. Shelters-in-Place:

- a. The amount of time BUEs participate in Shelters-in-Place should be minimized to include the amount of time required to comply with the applicable checklists and complete the SIP portion of the exercise.
- b. BUEs will have access to water and bathroom facilities when needed during a SIP.
- c. SIPs should meet the SIP guidelines published by Dover AFB.



JERRY DAVIES, Vice President
AFGE, Local 1709

16 Apr 2010
Date



COLETTE McCULLEY, Labor Relations Officer
Department of the Air Force
Dover Air Force Base, Delaware

16 APR 2010
Date